Job Opening

IT-Support Executive | Location: Pune

Job description:

- End user support, Installation, and configuration of hard- and software
- Train and consult end users in the use of Microsoft software (Windows, Outlook, Office, TEAMS, SharePoint, …)
- Solve various types of IT incidents for hardware and software
- Follow-up on IT Security incidents and malware outbreaks
- Create and administrate user accounts in IT-Systems (Active Directory and Azure)
- Create various types of documentation and publish them using the ecoNet (IT-Wiki) or other channels
- Purchase hardware and software for local needs, thereby following the rules of the global IT basked and the Application Portfolio
- Participate in Global IT Team calls

Experience: Minimum 3 years of experience in a global IT team

Technical Skills:

- Configuration and operation of **Windows Server 2016 and above**
- Configuration and operation of **VMWare ESX Server version 7 and above**
- Experience with **Dell server and Storage systems**
- Configuration and administration of **MS Active Directory Services**
- Configuration and administration of **MS Azure Services and M365 Services**
- **Windows 10, Windows 11** (desired)
- Veeam, Ticket system (GLPI, OTRS or comparable)

Soft Skills: Communication, Ability to work in a team with other colleagues from the Global IT team say India, China, Europe, and the USA; Strong desire to deliver a satisfactory service to the internal customer base of Ecoclean employees

We are looking forward to your meaningful application stating your salary expectations by an e-mail to,

office.india@ecoclean-group.net

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